

North Carolina State University
Committee on International Programs

Minutes of December 2, 2009

Members Present: Marivic Bonto-Kane, Michael Bustle, David Dixon, Allen Dupont, Michael Giancola, Nathaniel Gallinger, Heidi Hobbs, Hector Jaimes, Ted Jones, Bob Kochersberger, Brian Koehler (Chair), Chantell LaPan, Yu-Fai Leung, Mazie Lewis (Recorder), David McNeil, J. Kailash Misra, Paul Mueller, Janice Odom, Ingrid Schmidt,

Members Absent: Tom Alsbury, John Ambrose (rep. Allen Dupont), Peter Cowen, Helmut Hergeth, N. Khosla, Michael Levy, Bailian Li (rep. David Dixon), Art Rice, David Shafer, Beverly Tyler

Welcome – Brian Koehler, Chair –

Welcomed the members to the meeting and wished the members happy holidays. Reminded the members that the official agenda and minutes are always posted on the CIP website and items are linked for viewing.

Minutes – Reviewed and motion to approve carried. They will be placed on the website.

Monthly Briefs:

Office of International Affairs (OIA) – David Dixon (rep. Bailian Li in Korea with Provost)
The Asia campus planning committee continues to work on the agreement.

Office of International Services (OIS) – Michael Bustle -
The website is in operation. Workshops will continue during the semester each month. Establishing Satellite office for Centennial campus with advisors there once or twice per week and working toward paperless process. Students are to submit forms on line.

Global Training Initiative (GTI) – David McNeil –
The new undergraduate bridge program will increase student participation. Groups were included from smaller high schools. Transition program and athletes add up to 100 students with 20 to 30 international students. OIS may be opened up to faculty.

Study Abroad Office (SAO) – Ingrid Schmidt –
Scholarship funding provided. There is a special link on the website for scholarships. Office attempting to keep program cost down. Discussion is on going about the best semester to travel abroad. Departments are excited about great impact on students. Handout distributed.

Faculty Senate (Academic Policy Comm.) –
Margaret Overton, Faculty Senate Chair will attend the next meeting.

Highlighted Programs:

Passport Fair – Beverly Tyler –

International Week was November 16-20, 2009.

Pictures were taken and fair went well. Over 100 applied for passports. Some thought given to expansion during the year. Brian Koehler discussed the quantity and quality of the events offered and **thanked Chantell LaPan** for her work.

Senator Paul Simon Award for Campus Internationalization – David Dixon

Report submitted. The awards PowerPoint presentation was given to committee. Background information on the award was given and thanks given to the departments for sharing information on what they do within the departments. Highlighted areas for the award included; global training initiative, GEP, global health initiative, global strategies, partnerships, international service learning, and community outreach. The nomination provided good learning opportunities for growth.

2-Minute Drill:

CIP Operating Procedures Manual –

Discussion shared on the bylaws and history of the committee. Format template given to department for feedback on agenda, minutes, CIP scholarships, awards, members, etc. (i.e., a list of how things have been done in the past). Members were asked to look at forms before the January 27th meeting to give input. This process will give help inform future chairs and committee members.

Review GEP for January 27, 2010 Meeting –

Brian Koehler asked members to review GEP and bring problems to the next committee meeting for potential discussion at a future meeting.

Vice Chancellor of University Advancement –

Vice Chancellor Nevin Kessler is traveling in South Korea to weigh in on potential partnership.

U.S. Senator Paul Simon Award –

Discussion within committee regarding memo developed by Brian Koehler. The suggestion of bringing awareness of the nomination to the attention of Senator Burr, Senator Hagan, Representative Price, and Erskine Bowles. Suggestions included sending content of nomination, use press release format, give enough information in letter and attach document, ask Kevin Howell for input, send memo in March from Provost Li with evidence of content.

CIP Election – 2010-11 Co-Chair/2011-12 Chair

Heidi Hobbs is the committee Chair-Elect. Nominations are due. Election on January 27, 2010.

Adjournment – The meeting adjourned at 1:00 pm.

Next CIP Meeting: January 27, 2010; 11:30 am – 1:00 pm, 109 Page Hall